

AUPAIR PROGRAM - USA

APPLICATION FORM



Application Reference's No

INSTRUCTIONS FOR USA PROSPECTIVE APPLICANTS

*Please use black ink and clearly PRINT (no cursive) Submit at least 1 **character reference** and at least 2 **childcare references**.*

Please, read the understated instruction very carefully before filling in the Application Forms enclosed. All requirements have to be met before submitting your Application Forms for processing. Failure to do so will result in unnecessary delay or non-processing of the application.

1 Personal information

Sex F M

Last Name

Middle Name

First Name

Date of Birth

dd

mm

yyyy

Place of Birth

Passport Number

Date of issue

dd

mm

yyyy

Expiry Date

dd

mm

yyyy

Contact Address

Tel No

Email

Give brief of your educational background

School(s) Attended	Subject Studied	Period / Date	Certificate awarded

Your reason to become an Au Pair

Other than spending time with children; why do you want to participate in an Au Pair program?

Please select 3 reasons from the following by indicating 1 as being the most important and 3 the least important.

- improve my English Language skills
- live abroad in a family environment
- learn more about the culture and traditions of the US
- share the culture and traditions of my own country with an American family
- earn money while living abroad
- achieve independence from my family
- to have the opportunity to study in the US

Copy of your driver's license

Please include an English translation. Must have at least one year experience in driving

Be available and complete the 12month program

Birth certificates

4 passport size photos

Nurses or Teachers graduates are preferable

Have a verifiable child-care experience (certificate)

Have no criminal records

Be in good health

Must go through some health test (tuberculosis and more as required)

Must get an International Student Identity Card (ISIC)

Screening fees of GH¢100.00 (one hundred Ghana cedis) ONLY

FILL THE FORM AND SUBMIT IT AT SYTO OFFICE OSU RING ROAD, OPPOSITE UNDP OFFICES

Tel: 0302 769157 Accra 0202533028 Kumasi 0202533017 Tamale 0202533015

Website: www.sytoghana.org Email: registration@sytoghana.org

CHILD CARE REFERENCE

*This form is to be completed by a child care or infant care referee (employer). Infant Care refers to the care of children under the age of two years old. **Relatives may not complete this form.***

The person named below has applied to the Au Pair program in the US; please answer the following as honestly and completely as possible. Your answers will be a useful guides to determinate an appropriate placement with an American host family. Please let us know if you have any hesitation with recommending this candidate as a child care provider.

Name of the applicant: _____

How do you know the applicant (employer, neighbor, teacher)? _____

How long have you known the applicant? _____ Has the applicant lived with your family? Yes No

The applicant has: Taken care of my children Been supervised by me

Has been working together with me when working with children Other

The applicant took care of the children from: month _____ year _____ to month _____ year _____ Ongoing

Did the applicant take care of any children under the age of 2? Yes No

Please indicate the name, age of the children the applicant cared for and the total hours:

Name of children (if it's a group please write # of children)	Age of the children when started	Age of the children when stopped	Total number of hours caring for children under the age of two	Total number of hours provided

Please list 5 of the applicants main duties: _____

Describe any special skills and abilities the applicant showed: _____

Please give your opinion of the applicant's ability to handle new situations and possible stress, culture: _____

Are you aware of any circumstances in the applicant's background which would cause concerns when caring directly for children? _____

Please provide any additional information about the applicant which would be helpful to a prospective family: _____

Please rate the applicant's qualities in the following areas: 1= low; 2 =fair; 3=good; 4=excellent; 5= superior

___ Love for children ___ Maturity ___ Independence

___ Patience ___ Punctuality ___ Ability to handle emergencies

___ Ability to carry out instructions ___ Honesty ___ Enthusiasm/Humor

Name of the referee: _____

Profession: _____

Address: _____

Telephone: _____ - _____ - _____ Best time to call (your time zone): _____
Country code area code local number

Mobile: _____ - _____ - _____ Best time to call (your time zone): _____
Country code area code local number

CHI Au Pair USA or a representative may wish to telephone you to discuss this reference.

Do you speak English? Yes No

Signature of the referee: _____ Date: _____

Verified by partner Agent Name: _____ Date: _____

Signature: _____

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CHARACTER REFERENCE

Family members or relatives may not complete this form

The person named below has applied to the Au Pair program in the US; please answer the following as honestly and completely as possible. Your answers will be a useful guides to determinate an appropriate placement with an American host family. Please let us know if you have any hesitation with recommending this candidate as a child care provider. CHI Au Pair USA highly recommends that the character reference be completed by a teacher or supervisor.

Name of the applicant: _____

How do you know the applicant (employer, neighbor, teacher)? _____

How long have you known the applicant? _____

How would you describe the applicant's personality and character? _____

Please give your opinion of the applicant's ability to handle new situations and possible stress, culture shock:

What could you tell to the Host Family about the applicant to prepare them for his/her arrival? _____

Please explain why the applicant is or is not well-suited for the role of an au pair: _____

Please provide any additional information about the applicant which would be helpful to a prospective family:

Please rate the applicant's qualities in the following areas: 1= low; 2 =fair; 3=good; 4= excellent; 5= superior

___ Love for children ___ Maturity ___ Independence ___ Patience ___ Punctuality

___ Ability to handle emergencies ___ Ability to carry out instructions ___ Honesty ___ Enthusiasm/Humor

Name of the reference: _____

Profession: _____

Address: _____

Telephone: 011 _____ - _____ - _____ Best time to call (your time zone): _____
Country code area code local number

Mobile: 011 _____ - _____ - _____ Best time to call (your time zone): _____
Country code area code local number

CHI Au Pair USA or a Host Family may wish to telephone you to discuss this reference.

Do you speak English? Yes No

Signature of the referee: _____ Date: _____

Verified by partner Agent Name: _____ Date: _____

Signature: _____

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